

Employee Post-Travel Disclosure of Travel Expenses

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Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The original *Employee Pre-Travel Authorization* (Form RE-1), AND
☐ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): The Heritage Foundation

Travel date(s): Wednesday, October 9 - Friday, October 11, 2019

Name of accompanying family member (if any): n/a

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$28.28	\$304 + tax	\$137.00	\$14
<input checked="" type="checkbox"/> Actual Amount				Educational tour, USCGC Taney

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	n/a	n/a	n/a	n/a
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached agenda.

10.18.2019
(Date)

Lydia Taylor
(Printed name of traveler)

Lydia Taylor
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10-18-2019
(Date)

Marsha Blackburn
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): The Heritage Foundation
2. Description of the trip: Three-day educational conference to teach Congressional staff leadership and policy skills.
3. Dates of travel: Wednesday, October 9, 2019 - Friday, October 11, 2019
4. Place of travel: Baltimore, MD
5. Name and title of Senate invitees: See Attached
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR –
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND –
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND –
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Heritage Foundation is the sole sponsor of the trip and is solely responsible for its execution.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Heritage Foundation is a research and educational institution whose mission is to formulate and promote conservative public policies. This conference is part of that educational mission.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Heritage Foundation hosted similar conferences in 2016, 2017, and 2018. Additionally, Heritage hosted numerous staff-level conferences connected to educational fellowships, as well as an annual member-level conference for members of the House of Representatives.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Heritage Foundation hosts around 400 events on Capitol Hill each year. These include educational fellowships, topical briefings, and policy working groups.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="checked" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$20.63	\$304.00	\$177.50	\$12.00 (Educational tour of the USCGC Taney)

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip is arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Baltimore, MD is easily accessible from Washington, and it is an appropriate distance from DC to ensure
focus on the educational benefits of the trip.

19. Name and location of hotel or other lodging facility:

Royal Sonesta Harbor Court

550 Light St, Baltimore, MD 21202

20. Reason(s) for selecting hotel or other lodging facility:

The Royal Sonesta has adequate facilities and meeting space for a group this size.

- The lodging expenses are equal to the federal per diem rate for Baltimore, MD.

The meal expenses are below the federal per diem rate for Baltimore, MD.

- Attendees will travel in a coach charter bus.**

- None.

- Signature of Travel Sponsor:**

E-mail Address: thomas.binion@heritage.org

Emerging Leaders Conference 2019

Wednesday, October 9 – Friday, October 11, 2019

Royal Sonesta Harbor Court | Baltimore, MD

AGENDA

WEDNESDAY, OCTOBER 9, 2019

1:00 p.m. – 1:30 p.m.	ATTENDEE CHECK-IN <i>Attendees leave luggage at the bus after check-in</i>	<i>The Heritage Foundation</i>
1:45 p.m.	ATTENDEES BOARD THE BUS	
2:00 p.m.	BUSES DEPART TO ROYAL SONESTA HARBOR COURT	
3:15 p.m.	BUSES ARRIVE AT ROYAL SONESTA HARBOR COURT	
3:30 – 5:30 p.m.	REGISTRATION <i>Attendees check-in to overnight rooms</i>	
5:30 – 6:30 p.m.	WELCOME RECEPTION AND OVERVIEW <i>Participants will gather for the first time as a group to hear brief welcome remarks. These remarks will include the purpose of the conference, a review of the agenda, and an opportunity for participants to ask any questions about logistics.</i> Tommy Binion <i>Vice President, Government Relations</i> <i>The Heritage Foundation</i>	
6:30 – 8:30 p.m.	OPENING DINNER AND KEYNOTE ADDRESS LESSONS ON SERVANT LEADERSHIP <i>Servant leadership is critical in leading effective teams and living a life of purpose. Through experiences in the NFL, House of Representatives, and now at his own veterans' aid charity, Yellow Ribbons United, Derrick Dockery has led a life that exemplifies servant leadership. Dockery will discuss what it means to be a servant leader and how to use ones talents effectively to give back to their community and live a purposeful life for others.</i> Derrick Dockery <i>Co-Founder, Yellow Ribbons United</i> <i>Former Business & Intergovernmental Coalitions Director, Office of Speaker Paul Ryan</i> <i>Former Offensive Lineman, National Football League</i>	

THURSDAY, OCTOBER 10, 2019

9:00 – 10:15 a.m.	BREAKFAST ADDRESS AND EMERGING ISSUE #1 TECHNOLOGY & THE FUTURE OF U.S. NATIONAL SECURITY
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Technology is a defining variable in the American national security calculus. These tools are not only how modern warfare is fought, but they are increasingly the battlefield itself. How does the United States navigate the tensions between free-market economics and the existential challenge of preventing Chinese cyber-enabled espionage? What are the responsibilities of US companies who are the bleeding-edge of technology innovation in an international system that sees these innovations as offering decisive advantage? In short: how can the United States thrive in an era of technological great power competition?

Klon Kitchen

Senior Research Fellow, Technology, National Security, and Science Policy
The Heritage Foundation

10:15 – 10:30 a.m. **BREAK**

10:30 a.m. – 12:00 p.m. **BUDGET SIMULATION & BREAKOUT DISCUSSION**

Conference participants will participate in a budget simulation game whereby they are divided into teams and tasked with reaching a budget deal and passing a budget resolution for the upcoming fiscal year. Each participant will draw a card from a stack, and each card will detail the team, role, and individual objectives of that participant. Participants will divide into teams, where they will hear from a Heritage expert, or 'Counsel', on the budget process and their respective teams' role in that process. Each team will also elect a participant to serve as 'leadership' for that team. Leadership conducts negotiations and speaks on behalf of the team before a large group.

Participants will conduct negotiations within and between teams, attempting to reach a deal despite the conflicting interests of each individual and party. There will be time to negotiate and whip votes between policy sessions and outside of the designated budget simulation sessions. The budget resolution will include the total funding for discretionary spending (302a allocation), the topline numbers for each individual appropriations bill (302b allocations), and policy riders. On the final morning of the trip, participants will vote on the budget resolution. It will pass with a simple majority, and participants cannot filibuster.

Tommy Binion

Vice President, Government Relations
The Heritage Foundation

12:00 – 12:15 p.m. **BREAK**

12:15 – 2:00 p.m. **LUNCHEON AND KEYNOTE ADDRESS:**

TWITTER-CRAFT: COMMUNICATIONS IN THE DIGITAL AGE

The media has changed the way the public learns issues, understands concepts, forms opinions, and spreads ideas, making effective communication vital in today's increasingly social and digital environment. What are the most effective ways to communicate? How does this change based on the issue being discussed?

Carrie Severino

Chief Counsel & Policy Director
Judicial Crisis Network

Rob Bluey

Vice President, Communications, The Heritage Foundation
Executive Editor, the Daily Signal

2:00 – 3:00 p.m. **BREAK**

3:00 – 4:00 p.m. **EMERGING ISSUE #2:
THE FREE MARKET & THE FAMILY**

Rachel Greszler
Research Fellow in Economics, Budget, and Entitlements
The Heritage Foundation

Joel Griffith
Research Fellow, Financial Regulations
The Heritage Foundation

BREAK

Today's higher education system is in crisis. American students are \$1.6 trillion in student loan debt, the majority of students will not finish college in four years, and many drop out without a degree and struggling to pay off debt. Unfortunately, policies from Washington make these problems worse. While many claim that "free" college is the answer, this will only shift the present problems with higher education onto American taxpayers. Only by encouraging competition and innovation in the higher education sector, and reducing funds coming from Washington, can we see true improvements for students and taxpayers.

Angela Sailor
Vice President, Feulner Institute
The Heritage Foundation

Participants will reach a deal by this time in the trip. The Leader will read the budget resolution aloud to the body.

RECEPTION

Effective leaders seek to build commitment, trust, and loyalty with their teammates, whether that is in the field or in the workplace. JV Venable discusses lessons learned from serving for 25 years in the US Air Force. JV, who served as Commander of the celebrated Thunderbirds, also authored a book on leading high performance teams.

John "JV" Venable
Col USAF (ret.)
Former Commander, USAF Thunderbirds
Senior Research Fellow for Defense Policy
The Heritage Foundation

FRIDAY, OCTOBER 11, 2019

- 8:30 a.m. (or after) **Luggage Drop-off**
Attendees leave their luggage at the Heritage luggage check
- 9:00 – 10:15 a.m. **BREAKFAST ADDRESS & EMERGING ISSUE #4:**
WHAT AMERICANS WANT IN HEALTH CARE
Healthcare has become one of the defining issues of our current debate. Now more than ever, policy proposals such as single-payer universal care, eliminating public options, and privatized care, are drastically different from one another and from the status quo. This panel will review the current state of America's healthcare system and discuss solutions that have been prescribed to fix many of the problems arising from this system, ultimately addressing the question: What do Americans really want in health care?
- Tara O'Neill Hayes
Deputy Director of Health Care Policy
American Action Forum
- Nina Schaefer
Senior Research Fellow, Health Policy
The Heritage Foundation
- Matt Eagan
Program Associate, Congressional Relations
The Heritage Foundation
- 10:15 – 10:30 a.m. **BREAK**
- 10:30 – 10:45 a.m. **FINAL VOTES**
Participants will vote on the budget resolution.
- 10:45 – 11:00 a.m. **LOAD BUS**
- 11:00 – 11:15 a.m. **WALK TO USCGC TANEY**
- 11:15 a.m. – 1:00 p.m. **TOUR & DISCUSSION AT USCGC TANEY**
The United States Coast Guard Cutter Taney is the last warship still afloat that fought in the attack on Pearl Harbor. The USCGC Taney offers tours of the vessel, after which participants will learn about the historical and military context of the attack on Pearl Harbor in relation to military readiness today.
- Dakota Wood
LtCol USMC (ret.)
Research Fellow, Defense Programs
The Heritage Foundation
- 1:00 p.m. – 1:15 p.m. **CLOSING REMARKS**
Tommy thanks participants for attending this year's conference.

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2019 | Emerging Leaders Conference



Emerging Leaders Conference 2019

Wednesday, October 9 – Friday, October 11, 2019

Royal Sonesta Harbor Court | Baltimore, MD

INVITATION LIST

About the List:

The following individuals were extended an invitation to The Heritage Foundation's 2019 Emerging Leaders Conference due to their interest in conservative policy.

Last Name	First Name	Office	Chamber
Anderson	Alyssa	Rep. Tom Emmer	House
Andrade	Barbara	Rep. Rob Bishop	House
Andzel	Christian	Rep. Chip Roy	House
Ath	Viraktep	Sen. Steve Daines	Senate
Ball	Luke	Rep. Matt Gaetz	House
Bardin	Erin	Sen. James Risch	Senate
Barton	Carter	Rep. Virginia Foxx	House
Bennett	Parker	Rep. Mike Kelly	House
Bensur	Will	Rep. John Katko	House
Besonen	Mark	Rep. Virginia Foxx	House
Boyd	Stephen	Sen. James Lankford	Senate
Bradley	Philippa	Rep. David McKinley	House
Brereton	Charlie	Senate HELP Committee	Senate
Brookhart	Mindy	Sen. John Hoeven	Senate
Brown	Matt	Rep. Bryan Steil	House
Butherus	Daniel	Rep. Ken Buck	House
Caddock	John	Rep. Alex Mooney	House
Campbell	Kyle	Rep. Tom McClintock	House
Caplin	Sarah	Sen. Mike Lee	Senate
Carrier	Adrienne	Sen. Mike Braun	Senate

[illegible]

Case	Michael	Rep. Andy Barr	House
Chelak	Christian	Sen. Pat Toomey	Senate
Cicchella	Jamie	Rep. Ted Yoho	House
Clark	Annie	Rep. Debbie Lesko	House
Clement	Dylan	Sen. Pat Toomey	Senate
Coffman	Sarah	Rep. James Comer	House
Connolly	Briana	Sen. Pat Toomey	Senate
Cooke	MaryLou	Rep. David Rouzer	House
Correll	Charles	Rep. Kevin McCarthy	House
Craddock	Reed	Rep. Trent Kelly	House
Craig	Halie	Sen. Pat Toomey	Senate
Davern	Katie	Sen. Mike Lee	Senate
Decker	Brad	Rep. Mo Brooks	House
DeFilippo	Katarina	Rep. Ron Estes	House
Dever	Tyler	Rep. Ross Spano	House
Dews	Elizabeth	Rep. Ted Budd	House
DiPalma	Mason	Rep. Mike Turner	House
Dobbins	Halee	Rep. Jim Banks	House
Dolan	Thomas	Rep. Neal Dunn	House
Douthitt	Lily	Rep. James Comer	House
Duncan	Josh	Sen. Marco Rubio	Senate
Eberle	Jonathan	Rep. Andy Biggs	House
Enlow	Alex	Rep. Trent Kelly	House
Ensslin	Corey	Sen. Pat Toomey	Senate
Erikson	Mercedes	Sen. Jim Risch	Senate
Florian Sainz	Jocelyne	Sen. Jim Risch	Senate
Fuentes	Jose	Rep. Ken Calvert	House
Gates	Zach	Rep. Ann Wagner	House
Gilbert	Sarah	Rep. George Holding	House
Gillespie	Lauren	Rep. Ted Yoho	House
Gilsdorf	Andrea	Sen. Ben Sasse	Senate
Glasgow	Savannah	Rep. Gus Bilirakis	House
Graff	Jessica	Rep. Larry Buschon	House

McKay	Elizabeth	Sen. Johnny Isakson	Senate
McReynolds	Allyson	Rep. Ken Calvert	House
Melbye	Linnea	Rep. Pete Stauber	House
Menon	Vijay	Joint Economic Committee	Senate
Meyer	Theresa	Rep. Tom Emmer	House
Morgan	Kate	Rep. Mark Meadows	House
Morley	Andrew	Rep. Pete Stauber	House
Muscolini	John	House Appropriations Committee	House
Nail	Sarah Hope	Rep. Michael Cloud	House
Neumeyer	Ayla	Sen. Jim Risch	Senate
Nice	Janet	Sen. Pat Toomey	Senate
Nista	Julia	Rep. Andy Harris	House
O'Connor	Alex	Senate Small Business	Senate
Ordway	Robert	Sen. Mike Braun	Senate
Osborn	Claire	Rep. Andy Barr	House
Padgett	Ashleigh	Rep. Barry Loudermilk	House
Pakledinaz	Adam	Rep. Daniel Webster	House
Pascoe	Caleb	Senate Small Business	Senate
Pearce	Meghan	Sen. Pat Toomey	Senate
Pereira	Danuta	Sen. Ron Johnson	Senate
Pierre	Nathan	Sen. Mike Braun	Senate
Posner	Ilan	Sen. Ben Sasse	Senate
Proffitt	Gavin	Republican Study Committee	House
Pryor	Victoria	Sen. David Perdue	Senate
Pucciarelli	Joseph	Rep. Rob Woodall	House
Raper	Sarah	Rep. Steve Womack	House
Reasor	Christiana	Rep. Steve Watkins	House
Reeves	Danny	Rep. Glenn Thompson	House
Ringer	Chris	Rep. Jeff Duncan	House
Robertson	Whitney	Rep. Mike Johnson	House
Rockwell	Nick	Rep. Glenn Thompson	House
Rusher	Paige	Sen. Richard Burr	Senate
Russell	Chance	Rep. Phil Roe	House

Sabol	Sam	Rep. David Schweikert	House
Salmon	Diem	Senate Armed Services	Senate
Shellnutt	Makenzie	Sen. Steve Daines	Senate
Shelton	John	Rep. Bill Posey	House
Shields	Chandler	Sen. Richard Shelby	Senate
Shumate	Samuel	Rep. Ted Budd	House
Smith	Brandon	Rep. Ron Estes	House
Smith	Cameron	Rep. William Timmons	House
Smith	Heather	Rep. Debbie Lesko	House
Smith	Chandler	Rep. Ken Calvert	House
Smith	Delayne	Rep. Kevin Brady	House
Smoloski	Walter	Rep. Andy Harris	House
Sowell	Tucker	Rep. Kay Granger	House
Stebick	Elise	Sen. Mitch McConnell	Senate
Stechschulte	Alissa	Rep. Glenn Thompson	House
Stovall	Shannon	Rep. Andy Biggs	House
Strickland	Ethan	Sen. Tim Scott	Senate
Sullins	Ella	Senator Shelby	Senate
Sun	Kevin	House Republican Conference	House
Swanson	Ian	Sen. Ben Sasse	Senate
Swartz	Bryan	Sen. Jerry Moran	Senate
Tanner	Kylie	Sen. Mitt Romney	Senate
Taylor	Lydia	Sen. Marsha Blackburn	Senate
Teixeira	Mimi	Sen. Mike Lee	Senate
Thompson	Katherine	Sen. Mike Lee	Senate
Thompson	Jessica	Rep. Daniel Webster	House
Trejo	Travis	Rep. Andy Harris	House
Wagner	Matthues	Rep. Devin Nunes	House
Warren	Jim	Sen. Tim Scott	Senate
Wendt	Jonah	Rep. Chip Roy	House
Werner	Micki	Sen. Marsha Blackburn	Senate
West	Daniel	Rep. Jim Hagedorn	House
White	Grace	Rep. David Schweikert	House

